

Item: 8.4.1

REPORT CLASSIFICATION	✓	CATEGORY OF PAPER	✓
Official	✓	Proposes specific action	
Official: Sensitive Commercial		Provides assurance	✓
Official: Sensitive Personal		For information only	

BOARD

26 March 2024

Report Title: Executive Committee Highlight Report

Purpose of report

To provide the Board with an overview of the discussions from the Executive Committee meetings in January and February 2024.

Key points

The Executive Committee met on 16 January and 13 February 2024.

The key points to bring to the Board's attention from each meeting are detailed in accompanying decision logs (Appendix 1 and Appendix 2) in addition to receiving the confirmed minutes.

16 January 2024

The following items were submitted to the meeting of the Committee and details are contained within the attached decision log (Appendix 1):

- Primary Care Dental Access Recovery
- Protected Learning Time Proposal for General Practice
- Armed Forces Reserves and Cadets Policy

13 February 2024

There were no items for decision to highlight from the meeting in February 2024.

The confirmed minutes from the Executive Committee meetings held on 16 January and 13 February 2024 are attached as appendices three and four, respectively.

Risks and issues

- The Committee discussed the North East and North Cumbria Integrated Care Board (the ICB) and Integrated Care Strategy (ICS) finance report, noting there were financial risks across the system and acknowledged the ongoing work to mitigate these.
- The corporate risk register and board assurance framework was also presented to the Committee.

Assurances

The Committee also received several items for assurance, and these included:

- Executive area directors' reports (Tees Valley and Central, and North and North Cumbria) – an information and assurance summary report of business within the respective areas.
- A report on the Emergency Preparedness Resilience Response (EPRR) self-assessment – an overview report of the ICB's self-assessment against the NHS EPRR core standards for 2023-24.

- Integrated Delivery Report – a high level overview of the key metrics across the system and internal to the ICB, covering access, experience, outcomes, people, and finance.
- Governance Assurance Report - an overview report of the performance (by exception) in relation to the delivery of ICB's corporate governance functions during the period 1 October to 30 December 2023.
- Risk Management Report – a position statement on the ICB's current risks for the reporting period of 23 November to 28 December 2023.

Recommendation/action required

The Board is asked to:

- Receive the highlight report and key points for the Executive Committee meetings held on 16 January and 13 February 2024 for information and assurance;
- Receive the confirmed minutes for the meetings held on 16 January and 13 February 2024 (appendices three and four).

Acronyms and abbreviations explained

NENC – North East and North Cumbria
 ICS – Integrated Care System
 ICB – Integrated Care Board
 NUTH – Newcastle Hospitals Foundation Trust
 GAR - Governance Assurance Report
 NHSE – NHS England
 CDDFT – County Durham and Darlington NHS Foundation Trust
 CDC - Community Diagnostic Centres
 CNTW - Cumbria, Northumberland, Tyne and Wear Foundation Trust
 CQC – Care Quality Commission
 ED – Emergency Department
 NECS – North East Commissioning Support
 NEAS – North East Ambulance Service
 SDF – Service Development Funding
 HSJ – Health Services Journal
 POD – Pharmacy, Optometry and Dental services
 VCSE - Voluntary, Community & Social Enterprise
 PLT – Protected Learning Time
 APMS – Alternative Provider Medical Services
 PM – Practice Manager
 BAF – Board Assurance Framework
 EPRR - Emergency Preparedness Resilience Response
 UDA - Units of Dental Activity
 SEND – Special Educational Needs and Disabilities

Sponsor/approving executive director	S Allen, Chief Executive
Date approved by executive director	19/03/2024
Report author	K Sutherland, Senior Governance Lead

Link to ICP strategy priorities (please tick all that apply)

Longer and Healthier Lives	✓
Fairer Outcomes for All	✓
Better Health and Care Services	✓
Giving Children and Young People the Best Start in Life	✓

Relevant legal/statutory issues

Note any relevant Acts, regulations, national guidelines etc

Any potential/actual conflicts of interest associated with the paper? (please tick)	Yes		No		N/A	✓
Equality analysis completed (please tick)						
	Yes		No		N/A	✓
If there is an expected impact on patient outcomes and/or experience, has a quality impact assessment been undertaken? (please tick)	Yes		No		N/A	✓
Key implications						
Are additional resources required?	Identified as part of the committee minutes.					
Has there been/does there need to be appropriate clinical involvement?	Yes, as part of the Executive Committee membership.					
Has there been/does there need to be any patient and public involvement?	Not applicable as highlight report only.					
Has there been/does there need to be partner and/or other stakeholder engagement?	Not applicable as highlight report only.					

Appendix 1 - Decisions Log – Public Executive Committee – January 2024

Agenda Item	Description	Decision/action
<p>Primary Care Dental Access Recovery</p>	<p>This report provided the Committee with an update on the work being undertaken by the Task and Finish Group in relation to the Primary Care Dental Access Recovery Plan and to seek approval of proposals aimed at incentivising increased activity and thereby access for patients.</p> <p>The proposed areas of focus for the task and finish group were:</p> <ol style="list-style-type: none"> 1. Primary care dental access including urgent care with a focus upon providing access to those in greatest clinical need, vulnerable groups and addressing dental access and oral health inequality. 2. Primary care dentist and dental team workforce recruitment, retention, and resilience <p>It was noted that £3.8 million had been made available to improve dental access for patients in 2023-24.</p>	<p>The Committee approved the two recommendations from the Primary Care Strategy and Delivery Subcommittee:</p> <ul style="list-style-type: none"> • The principle of paying for over-performance of Units of Dental Activity (UDA) up to the 102% threshold set out in the Primary Dental Services SFEs from this financial year (2023-24) to reduce the impact on access in the following financial years. • Agreement to an allocation of up to £1.3 million to fund for 2023-24 only and overperformance up to 10% of contracted UDA activity subject to practices submitting a plan on how the additional funding/activity would be used to improve access for patients/address inequalities and an assessment of their ability to deliver the plan based on previously years performance and in year delivery capacity.
<p>Protected Learning Time Proposal for General Practice</p>	<p>This report provided the Committee with the proposed arrangements for Protected Learning Time (PLT) for general practice across the ICB. It was acknowledged there was a wide variation of PLT approaches and a review had taken place to attempt the standardisation of PLT across the ICB. It was noted there were future opportunities to release efficiencies around backfill but not at present.</p> <p>The Committee was assured that Pharmacy, Optometry and Dentistry were included within the next steps of the PLT plan.</p>	<p>The Committee approved the PLT principles outlined within section 3.3 the report; the PLT schedule; and the proposal to establish an ICB PLT Steering Group to oversee PLT across the ICB and make recommendations on the management and administration of PLT.</p>
<p>Armed Forces Reserves and Cadets Policy</p>	<p>The report provided the Committee with the updated Armed Forces, Reserves and Cadets Policy.</p>	<p>The Committee approved the Armed Forces Reserves and Cadets Policy</p>

Agenda Item	Description	Decision/action
	<p>The policy had been amended following advice from the Ministry of Defence and the NHS England Armed Forces Assurance Framework. The policy had been reviewed and agreed by the ICB's Partnership Forum on 13 December 2023.</p>	

Appendix 2 – Decisions Log– Public Executive Committee – February 2024

Agenda Item	Description	Decision/action
	There have been no decisions taken since the last report.	